Souldern Parish Council – Annual Meeting of the Parish Council 20th May 2025 at 7.30pm in the Chapel

Agenda & Summons to Councillors and Invitation to Members of the Public & Press

- 1. To elect a Chair for the forthcoming year; Chair to sign Declaration of Acceptance
- 2 To elect a Vice-Chair for the forthcoming year; Vice Chair to sign Declaration of Acceptance
- 3 To appoint the Responsible Financial Officer for the forthcoming year
- 4 All councillors to sign Register of Interests (if any changes necessitate).
- 5 To receive apologies for absence
- **Declarations of Interest** to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 7 To receive the minutes of the last meeting held on 24th April 2025
- **Public Participation** to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply
- 9 Clerks Report and Actions from previous meeting

There were no outstanding actions from the April meeting

10 CorrespondenceTo discuss correspondence received

■ Email re Puy du Feu

11 Co-option of Councillor To discuss filling the vacancy for councillor

12 Reports from County/District Councillors

13 Highways To receive update

Planning
 To discuss any new planning applications
 Finance
 To approve monthly accounts payable

Other Matters

For information only and to advise on agenda items for next meeting

Please submit agenda items to the Clerk no later than one week before the next meeting

Date of next meetings

Dates for 2025- last Thursday of the month:

26th June, 31st July, 28th August, 25th September, 30th October, 27th November



Cathy Fleet – Parish Clerk 07989 398 838